

MRA – Board Meeting Minutes

Date: 2025-08-20

Time: 7:00 PM MT (quorum confirmed)

Location: Online (Google Meet)

Recorder: Cody Matteucci, Secretary

Transcription: Google Meet → Whisper → ChatGPT

Doc. Version: 2 (updated Sep 15, 2025 11:15 AM)

Attendees

Name	Role	Present
Andrew Weber	President	✓
Kate Bain	Vice President	
Cody Matteucci	Secretary	✓
John Zakszewski	Treasurer	✓
Dave Angove	Public Outreach	✓
Glenn Sukut	Tournament Director	
Hilary Anderson	Tournament Director	
Jim Kountz	Tournament Director	
Kolten Wenckus	Tournament Director	
Rod Cline	Tournament Director	✓
Yevgeniya Davis	Tournament Director	✓
Chris Riley	Member at Large	
Meghan Doniak	Member at Large	✓
(Seat not filled)	Member at Large	
(Other Attendees)	Guest	

AGENDA

1. Approval of Previous Minutes
2. Treasurer's Report
3. Committee Updates
4. Tournament Updates
5. Other & New Business
6. Scheduling Next Meeting
7. Adjournment

MEETING MINUTES

Approval of Previous Minutes

- Prior minutes approved by voice vote (no objections recorded).

Treasurer's Report

- Treasurer responsibilities transitioned from Cody to John; reimbursements to route through John going forward.
- Formal balances not reported this session; treasurer's report to be emailed to the board or updated next meeting.

COMMITTEE UPDATES

- **Bylaws & Code of Conduct:** Current digital copies exist but are scattered. Cody to consolidate/digitize a canonical set (bylaws, Code of Conduct, forms) for posting.
- **Website & Records:** Add Board/Mission page, minutes archive, bylaws, and a visible schedule; Secretary to consolidate bylaws & Code of Conduct digital copies.
- **Governance:** Member-at-Large seat is open (opened when Kate became VP).
- **Operations:** Adopt a single online registration form per event (with early-bird pricing); Andrew to share bracket templates and assist with seeding/format choices.
- **Outreach Programs:** *No committee report this session.*

TOURNAMENT UPDATES

- **Red Lodge:** Bobcat Showdown, Nov 14–16 (tentative); scheduled to avoid Cat–Griz weekend and Thanksgiving.
- **Glasgow:** Don Goddard Memorial, Dec 5–7 (to reconfirm; organizer texted recently).
- **Billings:** Sweetheart Showdown (YMCA), Feb 13–15 approved.
- **Great Falls:** State, April; Colton to confirm hosting (no reply yet).
- **Missoula:** IRT Tier 1 Pro Nationals, Mar 30–Apr 3 to be confirmed; expectation set at 30–40 IRT pros; no LPRT; 5 courts discussed.
- **Bozeman (Ridge):** outreach in progress (Dom/Tucker/Thia).

OTHER & NEW BUSINESS

- **Registration & Bracketing:** Talked about using a standardized web registration form (with early-bird discount). Andrew to share a “bracket notebook”/templates and advise on formats (merging divisions if small; round-robin for very small draws). Consider an Elite division.
 - **Information Flow:** Recommended a shared Google document for the tournament schedule (update in one place vs. resending versions).
 - **EIN:** Asked for during meeting to set up non-profit Google Workspace
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Scheduling Next Meeting

- **Next Meeting:** Wed, 2025-09-17 @ 7:30 PM MT (agreed on call).

Adjournment

- **Motion to adjourn:** Yes (moved/seconded; voice approval)
 - **Time adjourned:** ~8:00
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DECISIONS & MOTIONS

#	Motion	Moved By	Second	Result	Vote (Y–N–A)
1	Approve minutes from the prior meeting	—	—	Passed	Voice vote
2	Set next meeting for Wed 2025-09-17 @ 7:30 PM MT	—	—	Agreed	Consensus
3	Adjourn	—	—	Passed	Voice vote

RELEVANT DOCUMENTS (Links to Docs Shared Online)

- [MRA Bylaws \(updated 12-18-2023\).docx](#)
- [MRA Proposed Changes to Bylaws \(from 2023-11-07\).docx](#)
- [MRA Code of Conduct.docx](#)
- [MRA Proposed Changes to Code of Conduct \(proposed by Cody Matteucci, 9-25-2023\).gdoc](#)
- [MRA Tournament Schedule for 2025-2026 \(not finalized\).gdoc](#)

Note: Some of these documents may not be accessible without a Google user account. If you can not access these, please contact Cody or Andrew and we will email you a current copy.

ACTION ITEMS

#	Action	Owner	Due Date	Status	Notes
1	Consolidate and publish bylaws and Code of Conduct (authoritative digital copies)	Cody	2025-09-17	done	Collect from Andrew, Gavin; will maintain versioning
2	Website refresh: Board/Mission page, minutes archive, bylaws, schedule	Dave	2025-10-01	open	Use mission draft after board review
3	Draft concise mission statement for website Board page	Cody	2025-09-17	open	Share for review/approval
4	Propose Google Workspace + shared live schedule doc	Cody	2025-10-15	open	Centralize schedule updates
5	Confirm Red Lodge dates (Nov 14–16 tentative)	Andrew	2025-09-17	open	Avoid Cat–Griz & Thanksgiving
6	Reconfirm Glasgow dates (Dec 5–7)	Andrew	2025-09-17	open	
7	Outreach Bozeman (Ridge) (Dom/Tucker/Thia)	Andrew	2025-10-01	open	Assess dates/viability
8	State (April): follow up with Colton on hosting	Andrew	2025-09-17	open	Awaiting reply
9	Missoula IRT Tier 1: confirm exact dates & facility logistics	Andrew & Cody	2025-09-17	done	
10	Finalize Missoula registration form; distribute link/assets	Yev & Hilary	2025-09-17	done	Include early-bird details
11	Share bracket templates/notebook and provide quick training	Andrew	2025-09-17	open	Consider Elite division option
12	Secretary to send next-meeting reminders	Cody	2025-09-10	done	Also send 1-week reminder